

Promontory School Protocols: *DRAFT*

School hours are 8:20-2:20pm

General:

1. Parents will be asked to do a daily screen on their children ([see BCCDC guidelines](#)).
2. Staff and students must not come to school if they are experiencing any potential symptoms of COVID-19, the flu or a cold.
3. Anyone who develops symptoms throughout the day will be immediately escorted to the Isolation Room and a parent/guardian will be called to pick up and have the child assessed by a medical professional.
4. All staff need to sign in and wash their hands with soap and water upon entry to the school, as well as after any contact with possibly contaminated surfaces. Hand sanitizer and/or a portable handwashing station will be available in portable classrooms.
5. Until further notice, only school staff and students will be permitted inside the school building. Parents and volunteers may not enter without an appointment, and even then only under strict conditions (limited times, locations and contacts). Volunteers may assist with outside activities (ie. nature walk, hike) if they maintain appropriate social distance and wear a mask.
6. Parents are asked to drop off their children in the morning and not gather, to avoid congestion. In cases where a parent needs to be on the school grounds at entry or exit times, when it is congested, they should be wearing a mask and practicing social distancing.

Students will be divided into their classes and classes will be in Learning Cohorts of 60 or fewer people. Cohorts are further grouped into Group 1 and Group 2.

- Entrance:
 - Students line up at specific designated locations (see map). Parents are asked to not linger so that walkways will not become congested.
 - Entry times will be staggered. For example, Group 1 will enter at the 8:20am bell, and Group 2 will enter at 8:30am. Classes will wait for an adult to escort them in, and will use only the entry door designated for them. (Note: Classes with external doors may enter directly, if so directed by their teacher).
 - All students must wash or sanitize their hands upon entry to the building.
 - Families will be asked not to linger on the school grounds after drop off.
 - Adults who are not staff may not enter the school without a specific appointment. Instead, the Office can be contacted at 604-824-4885.
- Class:
 - Students may not be able to maintain 2m separation in classrooms or Cohorts, but the goal will be to “minimize contact”. Outside of the Cohort, students will be reminded to make every effort to remain 2m apart.
 - Hand washing will be a priority before and after activities.
 - Staff and students may wear masks, but this is not required in class.
 - Adults who must cross between Cohorts will be asked to wear a mask.
 - Teachers will be encouraged to take their classes outside for instruction as often as makes sense.
 - As much as possible, we will ask non-enrolling teachers to travel to classes (rather than classes travelling). This will reduce movement in hallways.
 - Students entering the Library will wash or sanitize before entering.
 - For now, we will not need inside and outside shoes. This will help avoid congestion in the hallways.

- Hallways:
 - Directional arrows will indicate how students should walk in hallways and stairwells. In brief, everyone should keep to the far right side of any walkway and should not stop or group in hallways and stairwells.
 - Students should not gather in groups in the halls unless they have been gathered by a teacher for a specific purpose.

- Bathrooms:
 - Bathrooms will be clearly marked with a maximum capacity. No more than two children at a time may be in larger bathrooms, as indicated by the signs outside the bathrooms.

- Recess:
 - Group 1 will be escorted outside by their teachers through designated exits for recess at 9:45am with half of the teachers supervising and half taking their break. At 10am, the teachers will switch. At 10:10am, a whistle will blow and students will line up at their designated locations and will be escorted back in at 10:15am. All will wash or sanitize their hands on their way into class.
 - Group 2 will be escorted out for recess at 10:25am with half of the teachers supervising and half taking their break. At 10:40am, the teachers will switch. At 10:50am, a whistle will blow and students will line up at their designated locations and will be escorted back in at 10:55am. All will wash or sanitize their hands on their way into class.
 - Playground: Students will be reminded daily that they must maintain physical distance from each other, stay at least 2m from students in other Cohorts, and wash hands/sanitize after every play period.

- Lunch:
 - Group 1 will eat at 11:45am. At 12:00pm, they will go outside through designated exits for play time. At 12:20pm, a whistle will blow and students will line up at their designated locations and will be escorted back into class at 12:25pm. All will wash or sanitize their hands.
 - Group 2 will eat at 12:15pm. At 12:30pm, they will walk outside through designated exits for play time. At 12:50pm, a whistle will blow students will line up at their designated locations and will be escorted back into class at 12:55pm. All will wash or sanitize their hands.
 - Playground: Students will be reminded daily that they must maintain physical distance from each other, stay at least 2m from students in other Cohorts, and wash hands/sanitize after every play period.

- Dismissal:
 - Group 1 will be prepared for dismissal at 2:10pm.
 - Group 2 will be prepared for dismissal at 2:20pm.
 - All students will wash or sanitize their hands before leaving.
 - Students and families will be asked not to linger on the school grounds after school. If families wish to use the field after school, we suggest returning after 3:00pm when there are fewer people.