



## DPAC MEETING MINUTES FOR SEPTEMBER 24th, 2020

Held via Zoom

<b>Members Present:</b>	<b>Diane Braun Michelle McGrath Alicia Fleetham Heather Attridge Jessica Clarke Meghan Reid Amy Kelly Jamie Benton Pamela Fox Katie Bartel Kendy Michaloski Angela Turner Hollie Wark Jill Luesink</b>	<b>DPAC Chair and CMS Rep DPAC Vice Chair and SSS Rep Secretary and LME Rep DPAC Treasurer DPAC BCCPAC Rep DPAC Member at Large DPAC Rep Unsworth Elementary DPAC Rep Cheam Elementary DPAC Rep Promontory Elementary DPAC Rep F.G. Leary Elementary DPAC Rep Sardis Elementary DPAC Rep Cultus Lake Elementary DPAC Rep McCammon Elementary DPAC Rep Vedder Middle</b>
<b>Trustee Liaison:</b>	<b>David Swankey</b>	<b>School District 33</b>
<b>Guests:</b>	<b>Stephanie Pemble</b>	<b>Parent</b>

### 1.0 CALL TO ORDER – Via Zoom

#### 1.1 Called to Order

- Diane Braun, Chair, called the meeting to order at 7:01pm
- DPAC rep forms were emailed to PACs and DPAC reps with the DPAC meeting zoom link and agenda package, they can be emailed back to DPAC once complete
- Quorum of 11 voting members met with 14 DPAC Members Present

#### 1.2 Adoption of the Agenda

- Staggering of assembly and dismissal times and changes in prescribed instructional hours added by Alicia
- No other additions were made, agenda passed as amended.

#### 1.3 Approval of the Minutes

- Minutes approved unanimously

### 2.0 REPORTS

#### 2.1 Trustee Report

- School board meetings will continue to be held and will allow for public participation via Zoom, participants will need to register online prior to obtain access [here](#)



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- New school trustee liaisons were assigned this week and are listed on the school district website [here](#). It was noted that CMS was missing from those listed, trustee Swankey will obtain that information and ensure the school is added
- On September 29<sup>th</sup> the district expects to have accurate student enrollment numbers, there could be some changes to these numbers from the September 15<sup>th</sup> school board meeting upon which budget assumptions were made
- The Audit Report is expected to be released annually and presented at the upcoming budget committee meeting for feedback
- The Financial Report was attached to the DPAC Meeting Agenda and will also be attached to the DPAC Meeting Minutes
- The District strategic plan will be updated and is to be approved in a draft form in June 2021. The district has started the planning process, which parents and caregivers are encouraged to engage and participate in
- The strategic plan is typically used to direct resources based on consultations. A corresponding document has been attached to the minutes
- The District Policy Manual Review is ongoing, with EPAC expected to become a part of in the coming months
- A website has been launched for Imagine High [here](#) and Townhalls are scheduled to take place via Zoom

### 2.2 Committee Reports

#### CYC Committee

- There is a new housing unit near Central Elementary for vulnerable and homeless youth ages 16-24 planned to open in early November. There will be staff controlled entry and limited visitors as well as an office for residents to meet with service providers on site.
- The next CYC meeting is October 6th

#### CHC Committee

- The bowls of hope food program in schools restarted this week
- The Elements of Wellness brochure will be distributed via the Chilliwack Progress this fall as well as in a bookmark form to be distributed to students via schools

#### Inclusive Education Committee

- A schedule for upcoming meetings for this school year has not yet been released

#### Primary Prevention

- DPAC currently has a vacant seat on this committee if any parents are interested please let Diane know. The meetings are typically scheduled the first Tuesday of each month and being held via zoom at 9am

#### Budget Committee

- The next meeting is scheduled for October 29th



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### Education Policy Advisory Committee

- Nothing to report and no upcoming meetings scheduled at this time

### Nominations Committee

- The committee is accepting nominations for all DPAC executive positions and will be distributing the forms in the coming weeks

### 2.3 BCCPAC Report and Memberships

- Last year DPAC contributed financially towards PAC BCCPAC memberships, however, this year DPAC will not. PACs will need to pay for and purchase their own memberships for \$75 by December 31<sup>st</sup> for voting rights at the BCCPAC AGM

### 2.4 Treasurer's Report

- Gaming has clarified that the funds they provide to PACs and DPAC cannot be used to purchase safety items, PPE or any safety equipment including those used for extra curricular activities and that funding amounts and timelines are expected to be as normal for this year
- The District Financial Report that was attached to the agenda contains a lot of useful information and is worded in a way that is much easier to understand than the typical financial information released by the school district. It's highly recommended for parents to read in order to stay informed
- MOVED by Diane that DPAC approve the expense of \$150 for BCCPAC membership fees for DPAC. 2<sup>nd</sup> Michelle. CARRIED
- MOVED by Diane that DPAC approve the expense of \$34 for Advocacy conference fees for Alicia to attend virtually. 2<sup>nd</sup> Michelle. CARRIED
- As of August, 31 2020
  - Gaming Account Balance, after commitments: 5963.43
  - General Account Balance, after commitments: 1482.84

### 2.5 Chair's Report

- Nothing to report

## 3.0 UNFINISHED BUSINESS

### 3.1 Trans Mountain Pipeline Expansion Update

- Christine will be representing DPAC, with the support of Ian, in the video conference hearing scheduled for November 24<sup>th</sup> from 10-11am

## 4.0 NEW BUSINESS

### 4.1 Meeting Schedule

- The DPAC meetings for the year have been posted on the school district website [here](#). There are additional meetings compared to last years schedule as it is



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expected there will continue to be a lot for schools to share with ongoing changes due to COVID-19. If there is not enough business to fill a meeting it may be cancelled

### 4.2 Board Meetings

- The school board meeting schedule is posted on the school district website [here](#). The public is welcome to attend via zoom, and meeting agendas are typically posted on the Friday before the upcoming meeting
- DPAC reps are reminded that if they are speaking at the meeting to not identify themselves as a DPAC rep as it can give other participants the impression they are expressing the views, opinions or thoughts of DPAC as a whole

### 4.3 PAC 101 or Zoom 101

- PAC 101 will not be held as an in-person event this year due to COVID, instead the slides will be emailed to PACs and any further questions can be submitted to DPAC
- A Zoom 101 event will be considered if there is enough interest and a volunteer to facilitate it

### 4.4 FSA

- The MoEd is currently planning for FSAs to continue to be administered as typically planned between October 5<sup>th</sup> to November 13<sup>th</sup>.
- These assessments are completed by students in grade 4 and 7 and contain questions that provide the ministry data on student reading, writing and numeracy levels
- Concerns have been raised by the BCTF that this year there is already a struggle for teachers to teach required curriculum within the limitations of the instructional time they have considering COVID
- There are also situations that have arisen when private firms utilize the ministry's data from these assessments and interpret the data in biased ways
- It has been difficult for students without disabilities and special needs to opt out of completing FSAs, however students with disabilities and special needs are often opted out by their teacher which highlights the issue of inclusion and accuracy of the data since it does not represent the entire student body

### 4.5 Changes in Prescribed Instructional Hours

- Alicia asked if any schools had a reduction in their instructional hours with changes to their assembly and dismissal times. No other schools identified this as an occurrence
- Michelle asked if there were an amount of prescribed hours for students and how they might differ at various grade levels
- David offered to research the hours required and if changes to those hours are a common occurrence, especially considering the current pandemic. David suggested further follow up with school administrators if there should be a need to address lingering concerns

### 4.6 New ideas or concerns – Roundtable on back to school experiences and PAC activities



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- SSS distributed an email stating non-medical masks are now required for students, staff and visitors in the bus loop and sport court common areas from 7am-5pm to address the issue of students congregating en masse outside in sheltered areas when the weather is poor.
- Sardis Elementary and FG Leary are not allowing students to have a change of clothes or footwear at school
- VMS is holding a meet the parent night via Zoom
- Cheam is experiencing continued congestion at drop off and pick up
- The restructuring of Secondary school courses and blocks is a concern among parents who find their children with not enough work to do and instructional time being spent doing non-instructional activities
- Some buses are overcrowded which is a shared concern among parents and their children
- The district has indicated they will continue to follow the CDC symptom screening checklist, David was asked to clarify if this has been updated by the ministry

**5.0 DATE OF NEXT MEETING: MAY 21 AT 7:00 PM VIA ZOOM**

**6.0 AJOURNMENT: 9:18pm**



## DPAC MEETING MINUTES FOR SEPTEMBER 24th, 2020

**CHILLIWACK SCHOOL DISTRICT  
PARENT ADVISORY COUNCIL  
STATEMENT OF REVENUES AND EXPEDITURES  
JULY 1, 2019 - JUNE 30TH, 2020**

	Gaming Account 1465970	General Account 1465954
<b>Bank Balance as at July 1st, 2019</b>	3,900.90	1,318.20
2018/19 CSS School Contribution BCCPAC AGM	-	486.29
BCCPAC Mileage from 2019 AGM		107.00
2019/20 Province of BC DPAC Grant	2,500.00	
2019/2020 DPAC Membership		425.00
BCCPAC Mileage from 2019 SUMMIT		106.00
DPAC Member Donation		500.00
Interest	1.09	0.35
<b>Total Funds Available</b>	<b>6,401.99</b>	<b>2,942.84</b>
<b>Expenditures Paid</b>		
<b><u>BCCPAC Membership Fees</u></b>		
<i>BCCPAC</i>	DPAC Membership <i>Cheque #75</i>	150.00
<i>Jessica Clarke</i>	BCCPAC Membership <i>Cheque #55</i>	1,350.00
<b><u>BCCPAC Summit &amp; AGM &amp; Conference</u></b>		
<i>Diane Braun</i>	Travel Subsidy Summit <i>Cheque #56</i>	106.00
<b><u>DPAC Workshop Costs</u></b>		
<i>Michelle Mcgrath</i>	PAC 101 <i>Cheque #76</i>	200.21
<i>Heather Attridge</i>	PAC 101 <i>Cheque #77</i>	17.80
<b><u>Miscellaneous Expenses</u></b>		
Bank Stmt Fee		4.00
<b>Total Expenditures</b>	<b>368.01</b>	<b>- 1,460.00</b>
<b>Closing Bank Balance March 31, 2020</b>	<b>\$ 6,033.98</b>	<b>\$ 1,482.84</b>
<b><u>Expenditures Committed:</u></b>		
<b>Total Commitments on Account</b>	<b>-</b>	<b>-</b>
<b>NET Adjusted Bank Balance</b>	<b>\$ 6,033.98</b>	<b>\$ 1,482.84</b>