

Minutes for Promontory Elementary PAC

Location: Meeting held virtually on Zoom

Date: March 30, 2021

Time: 7:00 pm

Attendees: Melissa Benz, Chuck Bloch, Nicole Griffith, Lisa Van Dalfsen, Amanda Gervais, Katie McNulty, Pam Fox, Kristie O'Hara, Karmen Sawracki, Leah Shields, Rebecca (Allison) Brennan.

Meeting called to order at 7:00pm.

Motion to approve the agenda was adopted by Melissa Benz and seconded by Kristie O'Hara. All are in favor – Motion Carries.

Motion to approve the minutes from last month was adopted by Leah Shields and seconded by Kristie O'Hara. All are in favor – Motion Carries.

Principal's Report: Chuck Bloch & Lisa Van Dalfsen

- Masks are now mandatory for grade 4 and 5 students. Exceptions are of course made for those who cannot wear a mask for legitimate reasons. Should you have any questions or concerns about policies relating to COVID in the schools, you may reach out to Sr. administration staff at the district, your local MLA or your School Board Trustee.

- Mrs. Buck is returning to school this week!

- Grade 5 transition: Articulation meetings begin April 13th where counselors from Mount Slesse Middle School will speak with each grade 5 student.

- Our speech and language therapist is moving and will be replaced temporarily until the end of the year when a job posting can be made for 2021-2022 school year.

- One of the new popcorn machines needs to be fixed. However, popcorn Tuesday still went ahead!

- Mr. Bloch is looking into the possibility of doing a Story Walk on the trails around the school similar to other ones in Chilliwack.

- Strathcona school recently held a hotdog fundraiser benefitting Chilliwack Community Services.

Possible to have one at Promontory?

= Likely will hold the grade 5 celebrations as a drive-thru event again this year. Luckily there will be more time to plan and prepare for it this time.

= Mr. Mueller (Librarian) is putting together a proposal for a library upgrade.

Treasurer's Report: Katie McNulty

- No change in Gaming Account.

- Final cheque to pay for the playground has been written!

Fundraising Report: Leah Shields

- Little Mountain Greenhouse: April 19-28 with May 7th as the delivery day. Likely to be a one-way pick-up line through the gym instead of gathering in the basketball area this year.

- Mabels Labels: Ongoing

- Neufeld Farms: June

PHECSA Report: Kristie O'Hara

- No meeting this month. Next meeting is in April.

Hot Lunch Report: Karmen Sawracki

- Pita Pit: April 16
- Jim's Pizza: April 29 (Thursday)
- Ginkos profit was \$149.33

DPAC Report: Pam Fox

- No report

Spirit Committee: Amanda Gervais

- Some ideas for the rest of the year include: = Virtual Talent Show
 - = End of year "Sports Day type" activity: Could run over 2 days with 2 groups of 7 classes per day. Have 7 activities set up and each class moves together from one to the next. Divide school into color groups to build excitement and competition. All activities will of course need to abide by current COVID restrictions and use a points system
- April 23 will be "Fictional Character Day". Come to school dressed as your favorite fictional character!

Requests

- Melissa Benz motions to add \$200 to the existing budget of \$650 for Teacher Appreciation. This is in order to provide teachers and staff with a week of events instead of providing a lunch only. Leah Shields seconds the motion. All are in favor – Motion Carries
(Appreciation week will be held May 17-20)
- Amanda Gervais motions to spend \$100 for the office staff for Administrative Assistant Day gifts. Melissa Benz seconds the motion. All are in favor – Motion Carries.

The next PAC meetings will be held: Tuesday April 20th at 7pm.

Tuesday May 18th at 7pm, followed by the AGM at 8pm.

Tuesday June 15th at 7pm.

The zoom link will be provided closer to this date and can be found on the school's website

<https://promontory.sd33.bc.ca/pac>

Meeting adjourned at 8:10pm

Promontory Heights PAC - Gaming
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Gaming License/Raffle Events	0.00	0.00	0.00
Yearly Gaming Grant	12,280.00	12,280.00	0.00
Total Income	12,280.00	12,280.00	0.00
Expense			
200 Nights of Reading Prizes	0.00	350.00	-350.00
Art Classes	0.00	2,000.00	-2,000.00
Bank Fees	0.00	0.00	0.00
CSOPA Theatre Event	0.00	1,430.00	-1,430.00
Field Trips- Bus Transportation	0.00	3,200.00	-3,200.00
Grade 5 YearBook Assistance	0.00	500.00	-500.00
Kindergarten Event	0.00	625.00	-625.00
Kiwanis- Super Reader Prizes	0.00	250.00	-250.00
Other	0.00	0.00	0.00
Outdoor PlaySpace Learning	0.00	500.00	-500.00
Peer Leader Pizza Lunch	0.00	250.00	-250.00
Scholarships - 2 x \$500	0.00	1,000.00	-1,000.00
Student Planner Assistance	495.00	625.00	-130.00
Teacher/Program Requests	0.00	1,200.00	-1,200.00
Year End Certificates	0.00	100.00	-100.00
Zumba Classes Grade 4/5	0.00	250.00	-250.00
Total Expense	495.00	12,280.00	-11,785.00
Net Ordinary Income	11,785.00	0.00	11,785.00
Other Income/Expense			
Other Income			
Interest Income	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	11,785.00	0.00	11,785.00

Promontory Heights Elementary School PAC - GENERAL

2021-03-28

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through March 2021

	Jul '20 - Mar 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Candy Grams	328.90		
District PAC Grant	175.00	175.00	0.00
Emergency Prep. Money	0.00	0.00	0.00
Grade 5 Hoodies	0.00	0.00	0.00
Hot Lunch Profits	2,616.22	2,500.00	116.22
Planter Boxes	0.00	0.00	0.00
Spring Fun Fair Profits	0.00	0.00	0.00
Yearly Fundraising Profits			
Coupon Book	517.60		
Neufeld	835.00		
Spirit Wear	0.00		
Yearly Fundraising Profits - Other	0.00	2,500.00	-2,500.00
Total Yearly Fundraising Profits	1,352.60	2,500.00	-1,147.40
Total Income	4,472.72	5,175.00	-702.28
Gross Profit	4,472.72	5,175.00	-702.28
Expense			
Bank Charges	5.70		
BCCPAC Registration Fee	75.00	75.00	0.00
Breakfast Program Assistance	36.42	200.00	-163.58
Fall & Spring Info Meeting/AGM	200.00	250.00	-50.00
Freezies - Terry Fox Run	175.00	175.00	0.00
Fundraising Expenses			
Coupon Books	0.00		
Neufeld	0.00		
Spirit Wear	0.00		
Total Fundraising Expenses	0.00		
Gaga Pit	0.00	0.00	0.00
Grade 5 Hoodies Expense	0.00	0.00	0.00
Grade 5 Luncheon Assistance	0.00	1,000.00	-1,000.00
Hot Lunch Expense	0.00	0.00	0.00
MAL Fees	1,553.90		
Misc Cost/Extra Program Request	66.22	1,200.00	-1,133.78
Munch-A-Lunch Yearly Fee	336.00	350.00	-14.00
Pancake Breakfast - GW Choir	0.00	75.00	-75.00
PhotoCopy Charges	0.00	150.00	-150.00
Planter Box Expense	0.00	0.00	0.00
Santa Visit	122.78	250.00	-127.22
Staff Appreciation Lunch	0.00	650.00	-650.00
Yearly Technology Upgrade	800.00	800.00	0.00
Total Expense	3,371.02	5,175.00	-1,803.98
Net Ordinary Income	1,101.70	0.00	1,101.70
Other Income/Expense			
Other Income			
Misc	-238.05 ¹		
Total Other Income	-238.05		
Net Other Income	-238.05	0.00	-238.05
Net Income	863.65	0.00	863.65²

9:32 PM

Promontory Heights Elementary School PAC - GENERAL

2021-03-28

Profit & Loss Budget vs. Actual

Accrual Basis

July 2020 through March 2021

1. New Cheques purchased for General Account \$143.05

2. Balance at Feb 28 = \$17014.33

Waiting to cash

Promontory Elementary = \$133.68 - Pink Shirt Profits

Promontory Elementary = \$36.42 - Breakfast Club

Kiwiwear = \$673.40 -Pink Shirts

Tsf to Gaming =\$3133.90 for Shandar Hut + Jim's Pizza

Promontory Elementary = \$5000 Last Playground Installment

Ginkgo's = \$1314.00

Available = \$6722.93