

# PROMONTORY PAC AGENDA – May 2022

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Date/Time: Tuesday, May 10, 2022, ~ 7:30 p.m.

Location: Promontory School

Interim Chair: Jennifer Allen

Secretary: Melissa Benz

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| <b>Topic</b>            | <b>Presenter</b>                 | <b>Time Allotted</b> |
|-------------------------|----------------------------------|----------------------|
| Welcome                 | Jennifer Allen                   | 1 Minutes            |
| Adoption of Agenda      | Jennifer Allen                   | 1 Minutes            |
| Adoption of Minutes     | Jennifer Allen                   | 1 Minutes            |
| Principal's Report      | Chuck Bloch                      | 10 Minutes           |
| Vice-Principal's Report | Lisa VanDalfsen                  | 5 Minutes            |
| Treasurer's Report      | Katie McNulty                    | 5 Minutes            |
| Teacher Requests        | Jennifer Allen/School Admin      | 8 Minutes            |
| Fundraising Report      | Leah Shields                     | 5 Minutes            |
| Hot Lunch Report        | Karmen Sawracki & Kristie O'Hara | 5 Minutes            |
| PHECSA Report           | Leah Shields                     | 5 Minutes            |
| DPAC Report             | Kimberly Gladstone               | 5 Minutes            |

New Business/Items Carried Forward – If time permits:

1. 2021/22 Budget adjustments – Katie
2. Bylaw & Constitution Review Committee update
3. Boosting Parent involvement, brainstorm
4. New meeting format proposal
5. Select next meeting date

# Minutes for Promontory Elementary PAC

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**Location:** Held in Person in the Music Room

**Date:** April 12, 2022

**Time:** 7:00 pm

**Attendees:** Melissa Benz, Helen Plummer, Jen Allen, Karmen Sawracki, Dorian Salisbury, Trent Stromkins, Esther Maloney, Bel Bhushan, Carlene LaFreniere, Amanda Esau, Amanda Gervais, Pamela Fox, Chuck Bloch, Lisa Vandalfsen.

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Meeting called to order at 7:04 pm by Jen Allen.

## **Special Guest Speaker: Helen Plummer (Stitó:s Principal)**

- Some staffing positions have been filled already while still hiring more.
- May 2<sup>nd</sup> and 3<sup>rd</sup> will have staff visiting schools to meet with students who will be transitioning to Stitó:s.
- The first year open, school will have 565 students. The following 2 years this number will increase by 150. The school's capacity is 900 students.
- All classrooms are double size for two classes and have a divider for when classes need to operate independently. The dividers double as whiteboards and there are no square tables.
- All teachers are hired with the knowledge that they will be spending time teaching outdoors
- The school will 2 gyms, a science lab, an outdoor amphitheater, a woodshop and an art room. Outdoor space includes an inclusive turf field and playground. There will optional classes such as drama, band and foods.
- Before and after care only available for grades K to 5.
- An information session is planned for April 20<sup>th</sup> on Zoom

## **Welcome, Territorial Acknowledgement & Adoption of Agenda and Minutes**

Due to time constraints, Helen Plummer gave her presentation at the beginning of the meeting. This was followed by a welcome to those in attendance and the following territorial acknowledgement: "We are privileged to be working and learning on the Stó:lō unceded traditional territory of the Pilalt, Sema:th and Ts'elxwéyeqw tribes."

Motion to adopt agenda with the addition of Special Guest Speaker Helen Plummer before welcome and territorial acknowledgement by Amanda Gervais. Motion is seconded by Karmen Sawracki. None are opposed – Motion Passes.

Motion to adopt previous minutes with the correction of the date and the omission of the March Meeting date by Amanda Gervais. Motion is seconded by Karmen Sawracki. None are opposed – Motion Passes.

## **Principal's Report: Chuck Bloch**

- School Board is finalizing and publishing the changes with Admins.
- Enrollment for 2022-23 has 28 full classes.
- New Kindergarten families have a Zoom meeting planned for April 27 at 6:30pm, followed by the pick up of the Welcome Package on the 28<sup>th</sup>. Kinderfair to happen in person this year in the gym!
- Summer Learning registration opens on April 25<sup>th</sup> and will take place at Chilliwack Secondary School.
- Renos are now complete on the room formerly known as the "computer lab".
- Ministry of Education is now called *Ministry of Education and Childcare*.
- Food guidelines under review and looking for public feedback.
- Lifetouch gives the school kickbacks for photos purchased. These funds are put into the Benevolent fund and used toward breakfast program at the school.
- Grade 5 yearbook committee is working hard on the getting the yearbook finished.
- Visit <https://engage.gov.bc.ca/govtogetherbc/> for engagement and dialogue opportunities.

### **Vice Principal's Report: Lisa VanDalfsen**

- Grade 5 end of year celebration will have a Hot Dog and Shaved Ice lunch on Tuesday June 21<sup>st</sup>!
- Camp Squeah day is Friday June 17<sup>th</sup>.
- Next Spirit day on April 28<sup>th</sup> will be "multi-lingual day".
- Please complete the evaluation survey by the end of the week.
- Small assemblies are now able to be held. For some students they will be learning how to attend these as they will have never had the opportunity before. Students will be in groupings based on grade (K-2 & 3-5).

### **Treasurer's Report: Katie McNulty**

- Katie was not in attendance.

### **Teacher Requests: Jen Allen/School Admin**

- Camp Squeah will cost students between \$30-\$40.
  - = Pam Fox motions that the PAC spend \$1000.00 from the gaming account to go toward this trip. Jen Allen seconds the motion. None are opposed – Motion Carries.
- Amanda Gervais motions to spend \$145.00 from the general account to buy 625 popsicles for the Jump for Heart day. Pam Fox seconds the motion. None are opposed – Motion carries.
- Mrs. S. Johnston requested \$29 for topsoil for the garden in front of her classroom. This item was requested at a previous meeting and it was unclear if more was needed or if she didn't realize it was approved before. Pam Fox motions that if still required, the PAC spend \$29.00 from the gaming account to go toward this request. Amanda Gervais seconds the motion. None are opposed – Motion carries.
- The grade 5s will be attending Mary Poppins at the Cultural Center on May 26<sup>th</sup>. The cost of this trip will be \$9/student plus bussing. Jen Allen motions to reallocate some of the funds from the CSOPA Theater Even in the Gaming Budget to go toward the cost of this event in the amount of \$1053.00 (\$9 x 117 students). Pam Fox seconds the motion. None are opposed – Motion carries.
- Jen Allen motions that the PAC pay \$10 per grade 3, 4 and 5 student attending the Cultas Lake Waterslide Field trip (300 students for a total of \$3000) from the gaming account. Amanda Gervais seconds the motion. None are opposed – Motion Carries.

### **Hot Lunch Report: Karmen Sawracki**

- The last 4 hot lunches made \$1275.00 in profit.
- Please take the time to complete the online Food guidelines survey as the proposed changes will drastically affect hot lunches.

### **PHECSA Report: Leah Shields**

- Leah was not in attendance.

### **DPAC Report: Kimberley Gladstone**

- Kimberley was not in attendance.

### **New Business: Jen Allen**

- Amanda Gervais motions for the PAC to spend \$100 from the general account to purchase gifts for Administrative Professional Day. Jen Allen seconds the motion. None are opposed – Motion carries.
- Bylaw committee to hold first meeting no later than the end of April.
- Scholarships will be submitted for review soon. Anyone interested in reviewing these to help select recipients please contact the PAC.

Next PAC meeting will be held Tuesday May 10<sup>th</sup> following the Annual General Meeting (AGM) at 7pm.

Meeting adjourned at 8:43 pm