

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Multi-purpose Room

Date: February 23, 2023

Time: 8:45 am

Attendees: Esther Maloney (Chair), Amanda Gervais (Secretary), Katie McNulty (Treasurer), Brian Leong (DPAC Rep), Amanda Heideman, Bronwyn Wilson

Meeting called to order at 8:45am by Esther Maloney. This is followed by a welcome to everyone, the territorial acknowledgement and introductions.

Esther motions to strike Seizure Medication Training and Bylaws and Constitution review from the roster and then adopt the agenda as presented. Katie McNulty seconds the motion. None are opposed – Motion Carries.

Esther motions to adopt the minutes from last month's meeting as presented. Brian Leong seconds the motion. None are opposed – Motion Carries.

Principal's Report: Kim Kass

Ms. Kass reported that Grade 2 & 3 skating field trips were a success and reminded parents that all students must provide a helmet in order to participate in ice skating. The choir performed two songs at the *Pink Shirt Day* assembly where students were reminded of the difference between bullying and disagreement/conflict. Grade 4/5 classes will be starting their ceramics class at the end of February. *Jump Rope For Heart* raised \$2356 and classes were treated to homemade smoothies for exceeding fundraiser targets. *Book Fair* was well attended and made a profit of approximately \$4200. Mr. Mueller will assess where within the school these funds will be best utilized.

Parking Lot: A review of parking lot protocols was sent out to all families. Only staff are permitted to double park (one vehicle in front of another). Admin will give drivers reminders if necessary by use of notices on windshields. The parking lot is an ongoing challenge as drivers are daily violating rules of no parking and leaving vehicles in "Drop Off Only" zones.

Affordability Fund Update: Promontory Elementary's balance is still approximately \$22K. PAC discussed that we feel confident in Admin's handling of these funds and transparency of the balance and usage. Ms. Kass disclosed there is strong indication that the deadline to use the Affordability Fund will be extended past June 2023. Families who might need to use these funds should feel confident to approach the Admin Team as they are discreet and respectful. A copy of the provincial government issued Q&A on the Affordability Fund's purpose and usage is available upon request.

Vice Principal's Report: Justin Moore

Mural update: Prime Signs is installing the mural on the target date of February 23. Artist fees and creation of the mural panels went a bit over budget and as a result the school is requesting for PAC to share the \$1700 cost to mount the panels onto the building.

Ms. Solomon inquired on the status of purchasing of the ukuleles. \$800 was raised specifically for the ukuleles at the December Bake Sale. PAC has requested a price comparison quote for the ukuleles from King's Music before finalizing their funding subsidy decision.

Treasurer's Report: Katie McNulty

General account: Balance available remaining is \$16390.13.

Gaming account: Bus transportation cheque for \$3200 was cashed. Balance available remaining is \$21606.48.

Teacher Requests: Esther Maloney/School Admin

From Mr. Moore: Request for \$1700 for mural mounting.

From Ms. Solomon: Request for approximately \$2400 for a class set of ukuleles (\$800 already raised)

Fundraising Report: Esther Maloney

No fundraisers occurred since the last meeting. Dandyllion Fields Preschool donated \$200 towards the playground as well as a \$100 donation from a PAC Grandmother.

Hot Lunch Report: Karmen Sawracki

Feb 10 Jim's Pizza raised \$200.03. Feb 24 White Spot raised \$350.35

Grade 5 Fundraising: Return It Depot Account

Return it Depot account balance is \$262.80.

PHECSA Report: Leah Shields

No report, Leah not present.

DPAC Report: Brian Leong

See attached report.

Communication: Stacey Gould

No report, Stacey not present.

New Business: Esther Maloney

Esther motions to spend the full \$1700 from the gaming account towards the mural mounting. Brian seconds. All in favour -Motion carries.

Carnival Update: Bronwyn and Brian are heading up the outdoor aspects of Carnival. The plan is to have 10 activity stations on the field plus 'extra ticket' stations for *Spin the Wheel* and face painting. Central Church is provided tents needed for covered areas. Water cooling stations will also be in place. For entertainment, there will potentially be dancers and/or a martial arts studio demonstration. PAC is looking for community sponsors for monetary donations or prizes. Please email if you or your business can donate.

The White Hatter: PAC would like to look into booking this for next year for an in person session, perhaps partnering with another school such as Stitos to promote good attendance.

Next PAC meeting will be held Tuesday April 18 at 7pm.

Meeting adjourned at 9:39am



JANUARY 2023 DPAC MEETING REPORT

Promontory Heights Elementary School

HELD at the School Board Office – 8430 Cessna Drive

For JANUARY 26, 2023 7 - 8:45pm

Topics Discussed

1. SPECIAL PRESENTATION by District Administrators Paula Jordan and Kirk Savage
 - Strategic Plan update – 90-day reporting cycle
 - 3 term, 90-day reporting cycle has been adopted by the school district.
 - PACs should be updated on their school growth plans.
2. Communication Brochure (sd33.bc.ca)
 - DPAC is here to support you as parents and PACs and to advocate on your behalf at a district level. Please reach out or email dpac@sd33.bc.ca at any point for support, information and to inform us of both concerns and any good news happening across the district.
3. Upcoming Presentations
 - Highly sought after Inclusive Educator, Shelley Moore, will be online, Wed., March 1st at 6pm. Check out her YouTube Channel for some sneak peaks! This is open to up to the first 500 people.
 - Kim Barthel, who is a multi-disciplinary teacher and occupational therapist who integrates her passion for understanding neurobiology, complex behavior, sensory processing, trauma-sensitive practice, attachment, and mental health in easily understandable ways. She will be speaking to us on Conscious Parenting online on April 24th at 7pm. Open to the first 500 people.
4. Affordability Fund
 - There will be an update at the Feb 7th school board meeting. Principals will be instructed to present to PACs on their spending of the Affordability Fund – Please ensure PACs are aware of what has been spent and where, what is left over and what the plan is for remainder.
5. Emergency Preparedness Committee
 - DPAC would like to strike a committee that would compile information for schools and PACs. PACs nor school will be expected to buy the supplies, but it would be a guiding document (informed list).