

# **Promontory PAC Agenda – April 2023**

Date/ Time: April. 18<sup>th</sup> 2023 at 7:00 pm in the school library

Location: Promontory Elementary

Chair: Esther Maloney

Vice-Chair: Brooke Browne

Secretary: Amanda Gervais

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<i>Topic</i>	<i>Presenter</i>	<i>Time</i>
Introductions & Terr. Acknowledgements	Esther Maloney	1 min.
Adoption of Agenda	Esther Maloney	1 min.
Adoption of Minutes	Esther Maloney	1 min.
Principals Report	Kim Kass	8 min.
Vice- Principals report	Justin Moore	5 min.
Treasurer Report	Katie McNulty	5 min.
Teacher Request	Esther Maloney/ School Admin	5 min.
Fundraising Report	Esther Maloney	5 min.
PHECSA Report	Leah Shields	3 mins.
DPAC	Brian Leong	3 mins.
Communication Rep	Stacy Gould	3 mins.
<b>Dismiss any participants that need to leave</b>		<b>40 Min</b>
New Business/ Items Carried Forward		15 mins.
	<ul style="list-style-type: none"><li>• Carnival &amp; Market update</li><li>• Ukuleles for music program</li><li>• Schedule next meeting</li></ul>	

**Total: 55 mins.**

# Minutes for Promontory Elementary PAC

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**Location:** Promontory Elementary Library

**Date:** April 18, 2023

**Time:** 7:00 pm

**Attendees:** Esther Maloney (Chair), Amanda Gervais (Secretary), Katie McNulty (Treasurer), Brian Leong (DPAC Rep), Jennifer Allen, Lisa Brine, Ashley Durance, Karmen Sawracki, Leah Shields, Bronwyn Wilson, Kim Kass (Principal), Justin Moore (Vice-Principal)

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Meeting called to order at 7:02pm by Esther Maloney. This is followed by a welcome to everyone, the territorial acknowledgement and introductions. Esther motions to adopt the agenda as presented. Karmen Sawracki seconds the motion. None are opposed – motion carries. Esther motions to adopt the minutes from last month's meeting as presented. Bronwyn Wilson seconds the motion. None are opposed – motion carries.

## **Principal's Report: Kim Kass**

*March/April highlights:* Many activities took place including the Talent Show, Super Reader Assembly and Egg Drop.

*Enrolment & Staff Updates:* There are newly enrolled refugee families from Ukraine and Turkey. Mrs. VanSanten (Grade 5) has returned part-time and the school is currently in the process of hiring a partner teacher for Thursdays and Fridays. Ms. McNeice has taken over Mr. Sparrow's former Grade 4 class for the remainder of the year.

*Gotchas Draws:* Students will earn tickets when 'caught' doing good deeds with a focus on character traits. Each class will draw two winners on Friday for a prize.

*Book/Movie Character Day:* April 27 is School Spirit day where students are encouraged to dress as their favourite book character to earn a draw entry.

*Volunteer Appreciation Tea:* Rescheduled to May 5. Personal invites will be sent out.

*Mural Update:* There will be a mural dedication day (date TBD) with student involvement. Mural artist Carrielynn Victor will be present to discuss the creative process and choice of images.

*Affordability Fund update:* Up until June 30, 2023 the parameters for its usage are more broad. After July 1, 2023 remaining funds can only be used towards food items with a co-ordinator overseeing the fund.

## **Vice Principal's Report: Justin Moore**

Playground update: Variety Club grant decision is delayed. Mr. Moore is following up but the process seems slow. He has also applied for a tire stewardship grant. If the school can obtain additional funds via grants, we would like to have the rubber topping extend all the way across the new playground instead of having play chips in select areas. There is eroding concrete near the basketball court which is not officially part of the playground project. The district is looking to see how it can be stabilized. New playground installation will hopefully be this summer.

## **Treasurer's Report: Katie McNulty**

General account balance is \$29908.39. Vendors to be paid=\$5959.25. Remaining budget items=\$5192.03. Balance available is \$16964.01.

Gaming account balance is \$21606.48. Remaining budget items=\$6641.13. Balance available is \$13679.10.

## **Teacher Requests: Esther Maloney/School Admin**

- a). Grade 1 Garden project: Mrs. McIsaac is requesting gardening tools, hose, compost, rain barrel, seeds and plants. PHECSA will take care of the garden during the summer. Requested total is \$700. Esther motions to use \$500 from the Outdoor Learning line in the Gaming budget and \$200 from the Teacher Requests line also from the Gaming budget. Karmen seconds the motion. All in favour - motion carries.
- b). IKEA steps stools: Ms. Balsillie is requesting \$114.20 for this item. Esther motions to use funds from the Teacher Requests line in the General budget. Leah Shields seconds the motion. All in favour - motions carries.
- c). Multicultural books: In September PAC approved \$3000.00 for this but the books are no longer available. Ms. Liptak bought different books in various other languages and invoiced PAC for \$575.00. Esther motions to pay this from the Teacher Requests line in the General budget. Jen Allen seconds the motion. All in favour - motion carries.

## **Fundraising Report: Esther Maloney & Bronwyn Wilson**

Global Coffee fundraiser made only \$85. Neufeld Farms is coming up in June. Carnival has already made \$1200 from the market tables. Brian has secured \$1400 in vendor sponsorships. There will be martial arts demos, a band from the church, three food trucks, fire and police trucks. The Valley Huskers Football team will give flag football demos. The Reptile Guy is coming. Grade 5's are doing a Krispy Kreme sale.

## **Hot Lunch Report: Karmen Sawracki**

March 3 Chopped Leaf raised \$226.86. March 17 Jim's Pizza raised \$206.06. April 14 Jim's Pizza raised \$148,39.

## **Grade 5 Fundraising Report: Amanda Gervais**

Return It Depot account balance is \$309.30.

## **PHECSA Report: Leah Shields**

Spring camp was a big success. Summer camp registration is opening soon. All regular programs are running. PHECSA donated \$1500 for Carnival prizes. The office and multipurpose room remodel are completed.

## **DPAC Report: Brian Leong**

DPAC is hosting Kim Barthel online April 24. Spirit of the People Cultural Nights are at Chilliwack Secondary every Tuesday @5:30pm. DPAC voted on doing half of their meetings on Zoom, half in person. AGM is on May 27, 2023.

## **Communication: Stacey Gould**

BCCPAC PAC A-Z slide deck will be sent out along with a school notice regarding PAC AGM and elections on May 16. SD33 is forming an Accessibility Committee. If you are interested in joining, applications are open until April 27. Please let Stacey know if there are any other communications requests from PAC.

## **New Business: Esther Maloney**

- a). Carnival & Market update: Already provided in fundraising report.
- b) Waterslides
  - i. *Grade 3/4/5 year end trip*: Planned trip to Cultus Lake Waterslides at the end of June. Current enrolment is 331. Esther motions to use \$3310.00 based on \$10/student from Gaming account surplus funds (not a budgeted item) towards Grade 3/4/5 waterslides. Leah seconds the motion. All in favour – motion carries.
  - ii. *Grade 2 year end trip*: Planned trip to Bridal Falls Waterslides at the end of June. Current enrolment is 84 students. Esther motions to use \$840 based on \$10/student from the Gaming account surplus funds (not a budgeted item). Bronwyn seconds the motion. All in favour – motion carries.
- c). *Grade 5 Camp Squeah Trip*: The cost per student has gone up to \$52 this year. Current enrolment is 104 students with 6 new students anticipated before year end. Amanda Gervais motions to use \$1100 based on \$10/student from the Gaming account surplus funds (not a budgeted item). Karmen seconds the motion. All in favour – motion carries.
- d). *Heidi Stone Memorial Scholarship (Promontory PAC)*: There are two very qualified candidates this year who meet the scholarship criteria and have written a thoughtful letter to the PAC. Last year's scholarship was not awarded because there were no qualified applicants. Esther motions to award two scholarships this year using our General budget line item and an additional \$1000 from the General account (surplus funds carried over from not awarding the scholarship last year) for the second scholarship. Amanda seconds the motion. All in favour – motions carries.

PAC has tried a few morning meetings this year in an effort to get some new people to come out but overall morning meetings had lower attendance than usual. Going forward PAC will host their meetings in the evening.

Next meeting is the AGM coming up Tuesday May 16 @7:00pm immediately followed by a shortened regular meeting.

Meeting adjourned at 8:16pm.