

Proposed Constitution and Bylaw Amendments for Promontory Heights Elementary Community School Parent Advisory Council (PAC)

Reviewed May 2023

Voting item #1 (New Item)

Section III -- INTERPRETATION OF TERMS

“AGM” or “Annual General Meeting” means the election of executives which occurs annual in May.

Voting item #2

“parent” is as defined in the School Act and means

- (a) the guardian of the person of the student or child,
- (b) the person legally entitled to custody of the student or child, or
- (c) the person who usually has the care and control of the student or child

and, for the purposes of these bylaws, means the parent or guardian of a child or children enrolled in School District No. 33

“parent” is as defined in the School Act (<https://www.bclaws.gov.bc.ca>)

Voting item #3

Bylaws

Section I – MEMBERSHIP

Voting members

1. All parents and guardians of students registered in **Promontory Heights Elementary Community School** are voting members of the **Promontory Heights Elementary Community School Parent Advisory Council**.

1. All parents and legal guardians of students registered in **Promontory Heights Elementary Community School** are voting members of the **Promontory Heights Elementary Community School Parent Advisory Council**.

Voting item #4

Compliance with bylaws

5. Every member will uphold the constitution and comply with these bylaws.

NOTE: determine the voting/non-voting rights of school staff who also have children registered at the school they teach in. Possible wording could be “In the instance of a staff member also being a parent of a student registered at (name of your school), the status of the parent shall prevail.”

NOTE: In the instance of a staff member who also has a registered student at Promontory Heights Elementary Community School, the parental status will be recognized with respect to voting.

Voting item #5

Section III – PROCEEDINGS AT GENERAL MEETINGS

Quorum

1. A quorum for General Meetings and the AGM will be five voting members which must include three executive members.
1. A quorum for General Meetings and the AGM will be six voting members which must include three executive members.

Voting item #6

Voting

6. Members must vote in person on all matters. Voting by proxy will not be permitted.
6. All voting will occur at PAC meetings on all matters either in person or virtually with identity confirmed (ex. camera turned on). Voting by proxy will not be permitted.

Voting item #7

Section IV -- EXECUTIVE

Executive defined

8. The executive may be comprised of the Chairperson, Vice-Chairperson, Treasurer, Secretary, and such other members of the Council as the membership decides. In the event all positions cannot be filled, the minimum to be viable is three, Chairperson, Secretary and Treasurer.
8. The executive may be comprised of the Chairperson, Vice-Chairperson, Treasurer, Secretary, Fundraising Coordinator, and such other members of the Council as the membership decides. In the event all positions cannot be filled, the minimum to be viable is three, Chairperson, Secretary and Treasurer.

Voting item #8

Section XI – CONSTITUTION AND BYLAW AMENDMENTS

2. Written notice specifying the proposed amendments must be given to the members not less than 14 days before the meeting.
2. Written notice specifying the proposed amendments must be given to the members not less than 14 calendar days before the meeting.