

# Minutes for Promontory Elementary PAC

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**Location:** Promontory Elementary Library

**Date:** May 16, 2023

**Time:** 7:40pm

**Attendees:** Esther Maloney (Chair), Katie McNulty (Treasurer), Amanda Gervais (Secretary), Brian Leong (DPAC Rep), Melissa Benz, Lisa Brine, Halyna Burkin, Ashley Durance, Amanda Esau, Karmen Sawracki, Leah Shields, Bronwyn Wilson, Kim Kass (Principal), Justin Moore (Vice-Principal)

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Meeting called to order at 7:40pm by Esther Maloney. Esther motions to adopt the agenda as presented striking the Communication Report. Katie McNulty seconds the motion. All are in favour – motion carries. Karmen Sawracki motions to adopt the minutes from last month's meeting as presented. Leah Shields seconds the motion. All are in favour– motion carries.

## **Principal/Vice Principal's Report: Kim Kass & Justin Moore**

*May highlights:* Lots of activities at the school such as cross country race, Reader Link Grand Challenge, Intermediate Musical, Grade 4 "Just Say No" at CSS and Grade 5 transitions to Stitos.

*Staff Updates:* Mrs. Buck will be teaching Grade 4 in September. Ms. Liptak has been permanently placed at Promontory. Positions open for September are Prep Teacher and Supervision Assistants.

*Parking lot:* Admin Team is seeking ways to improve the parking lot situation. They are purchasing folding sign placards with reminders of no parking zones and may be seeking volunteers to help keep the flow.

*Playground update-*We did not get the grant from Variety Club. At this point, we will not be able to extend the rubberized ground material to go all the way across the new playground.

*Affordability fund update:* We anticipate having a zero balance at the end of June. There will be a new grant in September that is to be used for food only.

## **Treasurer's Report: Katie McNulty**

Gaming account balance is \$18820.23 with no outstanding cheques. Items approved at last month's meeting waiting to be invoiced: waterslides, Grade 1 garden project, Camp Squeah. General account balance is \$31761.72 with outstanding cheques for Reptile Guy and Jim's Pizza (Taco Del Mar also to be written). Items approved at last month's meeting waiting to be invoiced: step stools, multi-cultural books, additional scholarship.

## **Teacher Requests: Esther Maloney/School Admin**

- Multi Language books. Ms. Liptak is asking for \$2161.90 total for additional books. Tabled until June's meeting.
- The popcorn machines are starting to break down. There is one more machine that is also not working very well. Darlene Carron is requesting \$1982.00 for a new popcorn machine. Tabled until next meeting.
- Ukuleles update-Total is \$1957.21 with \$800 raised from the December Bake sale. Amanda Gervais motions to use \$1157.21 from the Gaming account (surplus funds) towards the balance needed for the ukuleles. Melissa Benz seconds. All in favour – motion carries
- Kindergarten request-Ms. Murley did not get the info in on time.

## **Fundraising Report: Esther Maloney**

Carnival went well. It was hard work but a good community builder. Neufeld Farms is scheduled for June. Great Little Coupon books are scheduled for September.

## **Hot Lunch Report: Karmen Sawracki**

Booster Juice April 27 raised \$261.12. Jim's Pizza on May 12 raised \$190.98. There is one Hot Lunch left this year (Taco Del Mar) on May 26.

### **Grade 5 Fundraising: Amanda Gervais**

Krispy Kreme sales at the Carnival and Little Mountain Plant sale were run by Grade 5 Teacher Mrs. Schmiertenknop and ultimately went in to the school account. Both fundraisers were very successful and popular. The Intermediate Musical Bake Sale made a total profit of \$1166.25 with \$225.00 going back Brooke Browne for Krispy Kreme expenses leaving the total profit as \$941.25. As of May 16, the Return It Account balance is \$411.40.

### **PHECSA Report: Leah Shields**

Panther Pen is talking about expanding their morning and afternoon care spots. They are looking for a new piano teacher as well as staffing in multiple areas. They want to get away from credit card payments due to the high merchant fees in favour of accepting e-transfer, cash and cheque only.

### **DPAC Report: Brian Leong**

There are concerns with the Affordability Fund and how funds are not rolling over to next year. Principals can go to the District to request if there are any additional funds there. A separate program is expected for equipment next year. Swim program-students with higher needs who can receive ministry funding for swim program. DPAC AGM is scheduled for May 24 @7:00pm.

### **New Business: Esther Maloney**

New business already discussed in teacher requests.

Final PAC meeting of the school year will be held Tuesday June 13 at 7pm in the library.

Meeting adjourned at 8:43 pm