

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Library

Date: September 27, 2023

Time: 19:00 hrs

Attendees: Kim Kass (principal), Justin Moore (Vice-Principal), David Swankey (School Trustee), Brian Leong (Chair), Leah Shields (Vice-Chair), Karmen Sawracki (Hot Lunch), Esther Maloney, Bronwyn Wilson (Fundraising), Lisa Brine (Treasurer), Ashley Durance (Secretary), Amy Bogard, Deirdre O'Connor

Meeting called to order at 19:00 by Brian Leong. Brian motions to adopt the agenda as presented. Karmen Sawracki seconds the motion. Lisa Brine Seconds. All are in favour – motion carries. Karmen Sawracki motions to adopt the minutes from June 2023 meeting as presented. Bronwyn Wilson seconds the motion. All are in favour – motion carries.

Introductions follow. Elected school trustee David Swankey present as a guest.

Principal/Vice Principal's Report: Kim Kass & Justin Moore

Playground update:

- New playground installation is complete. There is potential to add more to the playground when the budget allows. Spinner allows for inclusivity.

Enrollment update:

- Enrollment is full at 614 students. Numbers are expected to increase in October through to June.

Staff update:

- New teachers for this school year: Ms. Larsen
- New teacher job shares:
 - Grade 5: Mrs. van Santen + Ms. Fisher
 - Grade 2: Mrs. Caplette + Mrs. Nelson
 - Grade 3/4: Ms. Pearson
 - Music: Mrs. Solomon + Mrs Litshauer
- New permanent lunch hour supervisors: Esther Maloney, Shabnam Haidary, Madison Sewell and One vacancy

School update:

- Leftover hot dogs from the open house have been given out as part of the school's lunch program.
- Bears in the area have not been on school grounds during recess. Conservation and RCMP are aware and have worked with the school and have a plan should there be a bear on the property during school hours.
- Truth and Reconciliation: Mrs. English has organized a food drive this week and a storybook walk on the school field. October 6th is a day of learning for all staff district wide.
- Affordability fund has changed to only be used towards school supplies.
- Breakfast and lunch club and food hamper update: Anita's bread is donating bread on Thursdays.
- Photo day is scheduled for October 25th.
- Parking lot map was emailed out to school parents. Please remember to follow designated parking and pull-through lanes.
- FSA: begins next week district wide for grade 4 and grade 7 through to November. Focuses on reading, writing and numeracy.

Treasurer's Report: Lisa Brine

- General account has new hot lunch profits.
- *Karmen Sawracki motions to pay \$195.84 for freezies. Esther seconds. All in Favour - motion granted.*
- *Lisa Brine motions to pay \$30.50 for additional freezies from misc. account. Brian Leong seconds. All in favour - motion granted.*

Teacher Requests: Brian Leong/School Admin

Nothing new at this time.

Fundraising Report: Bronwyn Wilson

- Coupon fundraiser has raised over \$1100 for PAC to date with additional forms still coming in.
- Proposed fundraising schedule: *October* – Purdy's and Gift Cards. *November* – Winter market. *December* – Grade 5 bake sale. *February* – Mini Valentine's Day event. *April* – Spring/Easter Carnival. *May* – Golf tournament. *June* – Neufelds, Spring market + Bake sale

Hot Lunch Report: Karmen Sawracki

- Profit may be less this year given the increased costs from vendors and the desire to keep costs to parents low.

PHECSA Report: Leah Shields

- Panther pen is full with a waitlist for before and after school.
- Expanded the program this year (licensed up to 75 children)
- Did not get the summer grant.
- Running red cross course.
- Piano lessons are full with a waitlist
- Babysitting course offered on pro d days.
- Busy bees program is up and running.
- Number of events/programs being offered for students.
- Donated \$1500 to meet and greet/open house.
- Roughly \$600 raised so far with Christmas market.

DPAC Report:

- Parent Dierdre O'Connor gave report on happenings with DPAC.
- September 28th will be first meeting. Meetings this year will be hybrid both in person and through zoom.
- DPAC is sponsoring blanket exercise, teaching the history of indigenous peoples throughout Canada.
- New seats open on several committees on DPAC.

New Business: Brian Leong

1. *Popcorn machine is being held together with a safety pin. The cost of a new machine with trolley is \$3802. Fay and Monica are donating \$1000 towards a new popcorn machine. Additional \$2802 needed in order to purchase.*
Leah Shields motions to use \$2802 from gaming account for new popcorn machine. Esther Maloney seconds. All are in favour. Motion carries.
2. School will participate in Art cards by kids this year and will be winter themed. Teachers have the supplies and are getting started. Option to order your child's design will be available. Fundraising opportunity for school.

Communications report: Brian Leong

If there's anything related to school spirit you want shared on the PAC Facebook page, please pass it along. PAC is really focusing on increased school spirit this school year.

Trustee notes: David Swankey

- Elected trustee, second year
- Is Promontory's liaison between the school board and the school
- Chilliwack is the 8th largest school district in the province and second fastest growing district.
- School district is aware of the need for more schools within the promontory community.

Next PAC meeting will be held Tuesday, October 24th at 19:00 in the library.

Meeting adjourned at 20:19

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