

Minutes for Promontory Elementary PAC

Location: Promontory Elementary Library

Date: November 28, 2023

Time: 19:00 hrs

Attendees: Kim Kass (principal), Justin Moore (Vice-Principal), Brian Leong (Chair), Leah Shields (Vice-Chair), Karmen Sawracki (Hot Lunch), Bronwyn Wilson (Fundraising), Lisa Brine (Treasurer), Ashley Durance (Secretary), Esther Maloney, Dierdre O'Connor

Meeting called to order at 19:05 by Brian Leong. Introductions follow. Brian motions to adopt the agenda as presented. Esther would like to add a couple items to agenda: grade 5 bake sale fundraiser and emergency preparedness kit and santa visit, roles and communication, table the signage discussion if time doesn't permit. Brian motions to adopt the agenda as ammended. Esther seconds the motion. All in favour – motion carries, agenda adopted. Brian motions to adopt the minutes from October 2023. Bronwyn seconds the motion. All are in favour – motion carries.

Principal/Vice Principal's Report: Kim Kass & Justin Moore

- District assessment & evaluation day this past Friday. Chilliwack district is choosing to use SSDS (a new format of reporting). Students that are on an IEP, the IEP will be built into the same report card format as their peers.
- Choir of 60 students or so performed at the Chilliwack chiefs game last week, and at the craft fair at the heritage barn the week prior.
- Three new permanent EA staff members have been hired: Leah Shields, Aleena Webber and Barb Schiewe
- Made the grade feedback was very good.
- December 1st is the district "Deck the Halls" decorating. Students and staff are encouraged to wear festive clothing. Winter performances: Grade 4 & 5 will have their concert Dec 14, Kindergarten will have theirs Dec 19, Choir will be Dec 19, Sing-A-Long for participating classes will be Dec 20
- Food drive will be happening as a school, please bring any non perishable food items.
- This year Promontory is decorating the classroom door as a contest.
- Santa visit is happening at the school December 20th
- PJ day: December 22nd
- Fundraising opportunities: Indigenous EA applied for a grant for a designated outdoor learning area (stone rock benches + outdoor whiteboard) but the city won't allow on city lines so we are trying to determine the property line and where they will go. The benches are \$800 each, we would like 15 so a total of \$13,000
- Potential of indoor statements/phrases/quotes in vinyl to be applied to indoor stairs.

Teacher Requests:

- Choir will possibly be requesting bussing funds for a field trip to perform at the Cultural Arts Center. Choir has not yet decided if they are going to apply. To be determined.
- Choir request: Two wireless microphones \$1190 + tax total. PAC suggests having a donation box at the choir performance. The bake sale funds raised from the afternoon performance of the concert will go towards Mrs. Solomon's music program.

Treasurer's Report: Lisa Brine

- Still have not received the gaming grant.
- Already \$1000 over our fundraising goals for the year. We're in a good position with fundraising efforts!
- Just wrote one cheque for the scholarship grant from last year. Still waiting on details for the second recipient.
- Have not received the DPAC grant yet either. Treasurer to email DPAC for the grant.

Fundraising Report: Bronwyn Wilson

- Thinking of delaying the golf tournament fundraiser to next year since golf courses have been slow to reply. Plan well for next year instead.
- One or two openings for spring fundraisers.
- Potential for Mother's Day florals fundraiser
- Signage: potentially speaking with close to home to share on their signage about carnivals and markets etc. Trialing different signs to be seen when the parking lot is full. Speaking to district about installing disability parking signs, not just painted on the ground. Nothing decided in terms of PAC signage.

Hot Lunch Report: Karmen Sawracki

- Taco Del Mar brought in \$273.04
- Jim's Pizza brought in \$187.07
- White spot is coming up but hasn't closed yet.

PHECSA Report: Leah Shields

- No PHECSA report since there was no meeting.

DPAC Report: Esther Maloney

- Breakfast programs: Central Church has been providing donations for the starfish program. PACs have been asked to fund a portion but Central has it covered pretty well, and contributing to breakfast and lunch program.
- Affordability fund is well established at Promontory and being used.
- Next DPAC meeting: November 30th and will be hybrid (zoom and in person)
- Currently ordering 27 pairs of indoor shoes through the affordability fund from SportChek that is offering them at cost since indoor shoes are considered school supplies.

New Business: Brian Leong & Esther Maloney

1. CSOPA Disney Descendents Invoice: \$5,175 due December 1st (grade 1-5)
Will use \$1,475 from the Fine Arts Event budget. Each student will pay roughly \$8
2. 228 orders from Art Cards by Kids – 138 ornaments ordered. Total collected online was \$8,880 – school net was \$2750
3. Emergency Preparedness Kits need to be updated. Esther, Ashley, and possibly Shabnam. If the granola bars aren't expired, we still need to swap them out so perhaps donate them to the starfish program or lunch program. Esther and Ashley will choose a date.
4. Bake Sale: Needing parents to bake, and donate. All goodies will need to be individually packaged. Will be needing volunteers to help run the bake sale.

5. Lost and Found will be put in the meeting room on Monday, and then park it in the hallway the last week of school before christmas break.
6. Santa Claus: Chuck will be here to be Santa and Esther will be Santa's elf.
7. Brian to share a reminder about the bottle drive fundraiser for grade 5s.

Other Business/Dierdre O'Connor:

1. Curious about whether the grade 5 fundraising is an official committee. Esther is leading the bake sale. Amanda was running the poinsetta fundraiser. Teachers run the fundraising efforts and ask for parent helpers when there is a need. Many of those parent helpers happen to be within PAC but the PAC funds are not used for grade 5 fundraising.
2. Mabel's labels fundraiser as a possible fundraiser throughout the year

Next PAC meeting will be held January 30th, 1900 hrs in the library.

Meeting adjourned at 20:35 hrs