

Minutes for Promontory Elementary School PAC

Location: Promontory Elementary School Library

Date: September 23, 2025

Time: 19:00 hrs

Attendance: Kim Kass (Principal), Lisa Brine (Treasurer), Amy Bogard (Secretary), Bronwyn Wilson (Fundraising), Kristina Bedie (Fundraising), Karmen Sawracki (Hot Lunch), Lindsay Nelson (Chair), Halyna Burkin (Vice-chair), Lyndsay Penney, Michelle Leamont, Shalynn Smith, Kayla Pelley, Esther Maloney, Danielle Dina, Nicole Williams, Ashley Durance

- Meeting called to order at 19:00 by Lindsay.
 - Lindsay motions to adopt the agenda as presented. Karmen seconds the motion. All are in favour – motion carries.
 - Lindsay motions to adopt the minutes from June 2025 meeting as presented. Bronwyn seconds the motion. All are in favour – motion carries.
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Teacher Requests (19:02)

- Jessica Williams presented request on behalf of the portable teachers
 - o Request option A - 4 sets of 5 iPads with cases and storage box (\$10, 293 + tax)
 - o Request option B – 2 sets of 5 iPads with cases and storage box (\$5146.98 + tax)
 - o Discussion
 - Tech access is tricky in portables
 - Would like to use tech for reading, writing, tech skills, district loaded apps
 - Could school contribute to this? – not known yet due to replacing student laptops at end of last year and waiting on cost
 - Portable teachers are willing to fundraise to help cover costs
 - Possibly use Christmas concert bake sale to fundraise for this – people often like to know what projects they are donating to
 - Could be a gradual project, PAC will re-evaluate once the discretionary budget comes out from Kim
 - Shalynn's husband has a tech company and may be able to support this project
 - Lisa motions to purchase option B using \$2000 from Tech upgrade line, \$1500 from Misc line, and \$2264.62 from Cash to Spend line. Bronwyn seconds the motion. All are in favour – motion carries.
 - o Erickson/Plummer class requests funding for Chick Hatching Experience – Life Cycles Science Unit
 - \$180 per class for eggs and incubator – total cost \$360 (\$20 off if ordered by the end of October)
 - Great hands on activity – done for the past 4 years
 - Esther motions to take \$340 out of Teacher request Line to fund project. Lindsay seconds the motion. All are in favour – motion carries.
 - o Kailie Van Santen requests funds to replace lost resources bought with personal funds that were damaged while on maternity leave last year
 - School has already assisted in some replacement coats
 - Lindsay motions to take \$500 out of Teacher Request Line. Bronwyn seconds the motion. All are in favour – motion carries.
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Principal/Vice Principal's Report: Kim Kass (19:28)

- September Highlights
 - o First week rotation and assembly
 - o Focus: Every Voice Matters
 - o Open House

- 2nds week of school
- Student passport and tour of school with ice cream prize (dairy free options were appreciated)
- Glitches
 - No spoons for dixie cups
 - Line up at library caused confusion
- Terry Fox Run
 - Goal to raise \$2100 (fundraising open until end of September)
 - Mathnasium will match funds raised
 - School wide run
- Safe Schools – Drills
 - Hold and Secure
 - Fire Drill
- Truth & Reconciliation Focus: In honour of Sept 30th – neighbourhood walk for classes
- Enrolment and Staff Update:
 - Nearly Full: 602 students enrolled
 - Staffing
 - Mrs. Burke (VP)
 - Resource Teacher: Mrs. Steegstra
 - Resource/LA/pre/SBT teacher: Mrs. Leon
 - Grade 4/5: Ms. Hayden
 - Grade 4: Ms. Wood and Ms. Jensen
 - Grade 1/2: Ms. Hood
 - Grade 1: Mrs. van Dyk
 - Child Youth Care Worker – Karmen Sawracki
 - Teacher Job Shares:
 - Mrs. Ferris and Mrs. Ross (Kindergarten)
 - Mrs. Van Santen and Mrs. Nylund (Grade 5)
 - Supervisory Assistance: 2 permanent positions and casual list to be filled (posting closes end of the week)
 - Educational Assistants
 - 3-4 vacancies to be filled
 - Application for 1-2 further EAs
 - September 27th Professional Learning Day: Focus – Truth and Reconciliation
 - Schools that filter into GW meeting together
 - Day of learning with Tzeachten
 - Individual Student Photos – Wednesday, Sept 24th
 - Soft start for some students 8:30 – 9:00
 - Class photos start at 9:00
 - FSA
 - All grade 4 students
 - Begins in October
 - Focus: reading/writing/numeracy
 - Done on paper and laptop as part of the teaching
 - Broken down into chunks
 - Done in fall so teachers get information and can use it for the school year
 - End of June Cmolik Foundation hands out Grants for STEM teachers
 - School received \$10,000 for makerspace
 - Plan for open house for parents
 - School wide STEM challenge using chompsaw

- Applied to gaming grant, waiting to hear

Fundraising Report: (19:49)

- Mable's Labels is always open
- Art Card for Kids – October 20
- Coupon Books – raised \$592 so far
- Freezie Friday - \$402 sales (still need to be reimbursed for freezie costs)
 - o Do some more in the spring
- Photo Fundraiser – Nov 6 with Ryan
 - o Book on Munch a lunch
 - o \$30 for 15 min sessions
 - o Ryan is not charging a fee to take photos again
- Purdy's launching in October
- Winter/Spring Neufeld's
- Mitchell's Soup
- Inflatable Race – no Kona Ice
 - o Possibly do a class incentive
 - o Jim's owes us from first week pizza mix up
- Bake sale at Christmas concert – December 10/11

PHECSA Report: (20:00)

- No report
- Leah stepping down from PHECSA rep

Hot Lunch Report: (20:00)

- Hot lunches are organized up to Christmas break
- Options same right now, tricky to introduce new options due to dietary restrictions

DPAC Report

- No report

New Business: (20:04)

- No more affordability fund
- Vancouver Sun Grant – apply to this again
- Trans Mountain Pipeline does grants – Stacy Gould from Stitó:s is willing to help write and find grant opportunities

Next meeting will be held Tuesday, October 21 at 19:00 in the library**Meeting adjourned at 20:08 hours**