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June 29, 2026

RE: KINDERGARTEN START-UP PROCEDURES

Dear Parents of Kindergarten Students,

We are excited for your child to begin their learning as a student of Promontory Heights Elementary!

We hope you are enjoying your summer with family and friends, and we look forward to meeting you and your child in early September.

Your child will be tentatively placed in one of our Kindergarten classes. In order to make the transition from home to school as comfortable as possible, several activities will be taking place during the first two weeks of September, which are outlined as follows. This format will be different than in previous years due to the large number of incoming Kindergarten students.

Package Pick Up – Tuesday, September 8 – Please come to the school between 10:30am -12:00pm. Students are not required to attend. At this time, you will pick up an information package that will include specific location and times regarding the week's schedule. Nothing else happens on this day.

SCHOOL INTRODUCTION - Wednesday, September 9 – Your child will attend a 1-hour session with other students from either 8:45-9:45am, 10:00-11:00 am, 11:30am-12:30pm. This school introduction time is set-aside for the Kindergarten teachers to become acquainted with the students.

MINI SESSIONS – Friday, September 11, Monday, September 14 & Tuesday, September 15 – Your child will attend a 1 - 1½ hour session with half of the class in attendance. This will provide an opportunity for small group orientation and introduction of school routines and expectations. Times will take place in the morning (ending by 12pm).

INTERVIEWS – Monday, September 14 / Tuesday, September 15 (Afternoon) – This is an opportunity to meet your child's teacher. Please bring your child with you. You will receive your interview time beginning of September once Kindergarten classes have been set.



Promontory Heights Elementary Community School



FULL ATTENDANCE – ALL KINDERGARTEN STUDENTS – To allow time for transition to full day, there will be several days with different dismissal times:

Wednesday, September 16 – 8:20-11:00am – All students will go to their assigned teacher/class for a part-day session. Please have your child line up outside in the designated classroom spot. Please send a recess snack. This will be the first day experiencing recess.

Thursday, September 17 – 8:20am-12:00pm – All students attend and are to bring a recess snack. This will be the second day experiencing recess and staying until the beginning of the lunch period.

Friday, September 18 – 8:20am-1:15pm – All students attend and are to bring a recess snack and a lunch. Students will be experiencing recess and lunch on this day.

Monday, September 21 – 8:25am-2:30pm - This is the first full day of school. Students will bring a recess snack and a lunch. Dismissal will be at the end of the school day.

PARKING: Parking space is extremely limited at our school. We understand that parents will continue to drop off and pick up their children. However, you will be asked not to park in our parking lot. It is our hope that parents will walk their children as much as possible, carpool or park on one of the side streets and walk onto the property. **The Kindergarten PICK-UP and DROP-OFF lane is clearly marked. This lane is a moving lane and is NOT meant for parking. You may need to loop around while waiting for your child.** Thank you for your understanding.

SCHOOL SUPPLIES: Kindergarten school supplies will be provided at the cost of **\$50.00**, payable online through SD 33 QuickPay.

EMERGENCY PREPAREDNESS: Our Parent Advisory Committee is responsible for our school-wide Emergency Preparedness Plan. This plan includes purchasing and putting together an emergency bin and duffel bag for each of our divisions. Each bin and bag will include items that, in an emergency, will keep our children safe, warm and as comfortable as possible. This is a one-time **\$10.00** fee for Kindergarten students. Please include it with your school supply payment.

Total payment - \$60.00

We look forward to working together this coming year!

Sincerely, The Promontory Elementary Kindergarten Team