

Minutes for Promontory Elementary School PAC

Location: Promontory Elementary School Library

Date: May 26, 2026

Time: 7:00 pm

Attendance: Lindsay Nelson (Chair), Halyna Burkin (Vice Chair), Noel Sharman (Principal), Shelley Burke (Vice-Principal), Lisa Brine (Treasurer), Bronwyn Wilson (Fundraising), Amy Bogard (Secretary), Vantina Luies (DPAC), Esther Maloney, Lyndsay Penney, Amanda Esau

- Meeting called to order at 7:18 by Lindsay.
 - Halyna motions to adopt the minutes from April 2026 meeting as presented. Lindsay seconds the motion. All are in favour – motion carries.
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Principal/Vice Principal's Report: Noel Sharman 7:19

- May Events
 - o May 1st – School Assembly 9:30
 - Spirit Day – Timie Travel Day
 - o May 6th 7th – Spring Performance: GWG recorded the second night, YouTube link will be available.
 - Rethink chair clean-up for future performances
 - Separate entrances and seating chart was very helpful
 - o May 8th – Hot Lunch (SinAmen Bun Co)
 - o May 15th – Pro-D day no school
 - o May 18th – Victoria Day no school
 - o May 20th – Take Action Day Grade 3: big success
 - Grade 5 Stitos Visit: went well
 - o May 21st STEAM/STEM night Grade 2: very successful. School received a grant to run. Will run with other grades/subjects in the future.
 - o May 22nd – School Spirit Day – Mix and Match h
 - Hot Lunch Booster Juice
 - o May 26th – Kinderfair
 - PAC AGM
 - o Maay 27th – Disability Sports Day
 - o May 29th – Assessment and Evaluation Day: teachers working on Learning Updates or final assessments. 75 minutes with CTA staff, will be a meeting with CUPE staff, Admin will be at the NLC from 11 – 3
- June Events
 - o June 3rd – Track and Field Mini Meet #1 (Mr. Krahn and Mr. Armstrong in charge)
 - o June 4th – Volunteer appreciation tea 11:00
 - o June 5th – Spirit Day Unity Cup (Fifa)
 - o June 8th – Grade 5 pizza celebration for lunch monitors
 - o June 10th – Track and Field Mini Meet #2
 - o June 12th – Grade 5s at Camp Squeah
 - o June 18th – District Track and Field Event
 - o June 19th – Grade 1 – 4 Fun Day
 - o June 22nd – Final School assembly
 - o June 23rd – Waterslides Day Grade 2 – 5)
 - o June 24th – Grade 5 Final Assembly
 - o June 25th – Early Dismissal 11:25 (learning updates sent home)
 - o June 26th – School Administration Day
- Other Updates:
 - o Staffing Updates
 - 84% LRT – Mrs Nyland
 - RT – Kelsey Steegstra

- 2 more positions still need filling (Gr 1 and Gr 3)
 - 66 applications, 15 qualified
- Environmental Updates – Bears, Cougars and Ticks
 - Conservation has been contacted: school is located along a waterway that animals use during non-busy times (early morning and twilight)
 - Office has been getting lots of calls.
 - Tick information is coming out Panther News
 - Lunch supervisors doing a great job checking bushes and making sure kids are safe
 - Question about getting Lori Roberts to share information
 - Need to be conscious about sending information, don't want to cause fear
 - Is there a "how to" information packet that we can share with parents?

Treasurer's Report: Lisa 7:46

- Gaming Account
 - Cheques out for
 - Mr. Mueller's Booklets for 200 nights of reading
 - Fine arts event
 - Gr 5 events
 - Discussion about K and Gr 1 events at end of year
 - Already a kindergarten events line that Ks can use
 - Gr 1s can use money from Teacher/program request line
- General Account
 - Started paying for staff appreciation
 - Vista print stickers paid for
 - Admin assistant gift cards came out
 - Hot lunch income of \$836 (approximately)
 - Still working on how to get the money into the account from Trans Mountain Grant
 - Trans Mountain wants to use a SD provider, but the SD and PAC finances are separate
 - Will try to apply for another grant Jan 2027

Fundraising Report: Bronwyn 7:52

- Started set up for the fall
- Planning lots of little new fundraising
- No Neufeld order for the spring

DPAC Report: Vantina Luie 7:56

- No report

Hot Lunch Report: 7:56

- No report

PHECSA – Lyndsay Penney 7:56

- No meeting
- Staff is reminded that PHECSA has a room that can be booked for meetings
- Coffee social for Ks
- Changerooms now have a gate across that blocks the chairs

Teacher Requests: 7:59

- Mrs. Bonhert: \$450 for Fun Day
 - Lisa proposes we take the money out of Teacher Requests in the Gaming Grant. 2nd by Bronwyn

New Business: 8:00

- Talent Show
 - Gr 3 – 5 performs
 - Everyone watches
 - Need to have auditions (everyone can perform but some may need a bit of guidance)
 - Need to find a sponsor for next year
- Hot Dog Lunch – Fun Day
 - Save on foods Garrison/Promontory and Close to Home will donate hot dogs and buns

- Church is no longer able to help
 - Need \$100 for condiments
 - PHECSA may have plates/napkins/foil wraps
 - Might have extras from Pancake breakfast
 - Motion to use \$200 from gaming grant (program requests). 2nd by Lyndsay
 - Inclusive Swing
 - Want 2 – 4 swings
 - Need to apply now for the Variety grant
 - Need a quote
 - Contact Ken Klassen at the District or Al Vantassle
 - Option to reach out to Dogwood Lions Bingo for supplemental funds if needed
 - Need to form a committee who will then look at options
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Next meeting: TBA in September

Meeting adjourned at 8:29pm