



Minutes for Promontory Elementary School PAC

Location: Promontory Elementary School Library

Date: Sept 22, 2026 **Time:** 7 pm

Attendance: Lindsay Nelson (Chair), Halyna Burkin (Vice Chair), Noel Sharman (Principal), Lisa Brine (Treasurer), Amy Bogard (Secretary), Karmen Sawracki (Hot Lunch), Bronwyn Wilson (Fundraising), Lyndsay Penney (DPAC), Laura Knezetic, Kulsoom Kulsoom, Melissa Benz, Ashley Durance

7:00 – Meeting called to order by Lindsay

- Land acknowledgement
 - Introduction of PAC members
 - Bronwyn motions to adopt the minutes of the AGM and May 2026 meeting as presented
 - o Second by Lyndsey
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7:04 – Principal/Vice Principal's Report (Noel Sharman)

September

- Sept 8th - School reopens
- Sept. 8th-18th – Kindergarten Gradual Entry
- Sept. 11th – Classes were Set
- Sept. 21st – First Full Day for Kindergarten
- Sept. 24th – First School Fire Drill (No Bell)
 - o Practice in and out procedure
 - o Will do at least 6 in the year
- Sept. 28th
 - o FSA Window opens – Grade 4
 - Curriculum dept coming to help with this
 - The FSA is connected to curriculum
 - Met with teachers to discuss how FSAs will work
 - Parents get a printout of data
 - Data used to help determine if SBT is needed
 - o Orange Shirt Day – Assembly and School Walk
- Sept. 29th – Student Photo Day
- Sept. 30th – Truth and Reconciliation Day – No School

October

- Oct. 1st
 - o First Cross-Country Race (Gr 3 – 5) @ Townsend
 - o Buss Evac Day #1, Kindergarten are included this day
 - Oct 2nd
 - o Sharman and Burke are away – Mr. D'Archangelo POC
 - o Bus Evac Day #2
 - Oct. 5th
 - o Monthly School Assembly @1:30
 - o Grade 4/5 Class to Greendale Acres
 - Oct. 8th
 - o Cross Country Race #2 @ Fairfield Island
 - o Coupon Orders are Due
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- Oct. 9th
 - Pro D Day – No School
 - School based, it's still being planned
 - Oct. 12th – Thanksgiving Day Holiday – No School
 - Oct. 15th
 - Cross Country Race #3 @Sardis Sports Complex
 - BC Shake Out Earthquake Drill
 - Oct 16th
 - Fire Drill # 2
 - Lockdown Drill #1
 - Drills will be back-to-back

Other Updates:

- Staffing Updates – have had some good hires to start the new school year!
- Soccer – grade 5s got info today
- Playground – draft map for where students will be located. Trying to make the playground safe for students. Staff still in discussions about the map and giving feedback
- Start Up – looked different this year
 - Got feedback from staff
 - Received some feedback from parents
 - Didn't go as smooth as initially thought, will continue to look at how to make this procedure work for both staff and students
 - Need to get the ok from the district before classes are set (there is the potential to lose/gain teacher based on student numbers, most likely won't affect Promontory due to size, but smaller schools may need to reshuffle grades)
- Meet the Teacher – probably do a BBQ next year, comments made that community would like this
- Questions

7:33 – Treasurer's Report (Lisa)

- Money Out
 - Scholarship
 - Welcome back pizza
- Trans Mountain Grant is almost here (\$5000 for iPads)
- Applied for Gaming Grant
- Have some extra money to spend from previous grants (must be spent within 24 months of grant date). Suggested looking into playground equipment, club activities, field trips, etc.
 - *See handouts with how to spend grant money*

7:37 – Fundraising Report (Bronwyn)

- Coupon books currently running
 - Mable's Labels always running
 - Art cards for kids
 - Trying to do not Christmas themed, possibly birthday, thank you cards instead
 - Bronwyn will attend Oct 15 staff meeting to talk to teachers about this fundraiser
 - Purdy's in Nov and Feb
 - Nov 23 Family photos, booking will be through munch-a-lunch
 - Dec Gr 1 – 3 Bake sale during Winter Performance
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DPAC

- **Role:** Advises the board of education on public education matters, helps parents understand their rights, and supports individual school Parent Advisory Committees (PACs).
- Their first meeting of the year will aim to help parents learn more about the role of a school trustee ahead of the upcoming election. Corinne McCabe, former Superintendent of SD33, will be doing a special presentation and short Q&A: **“What Does a Trustee Actually Do?”**
- They will also be discussing the feeding futures program which our school utilizes. About 50-60 kids a day they believe.
- **Date:** Thursday, September 24, 2026
Time: 6:30 PM - 8:30PM
Location: **Neighborhood Learning Centre (NLC)** @ 46361 Yale Road
- New Executive:
 - Chair – Deirdre O’Connor
 - Vice Chair – Karine Lemay
 - Secretary – Lindsey Davidson
 - Treasurer – Jessica Clarke

Stito:s PAC

- New Executive:
 - Chair – Amanda Esau
 - Vice Chair – Cindy Luther
 - Secretary – Stacey Gould
 - Treasurer – Jackie Harper
 - They currently have 923 students in 38 divisions from K – 8 and around 98 staff members.
 - Starting a PAC scholarship
 - Hybrid meetings/Owl
 - Owl is a tech device that voice directs for remote participants to be able to see/hear the meeting
 - Promontory could do zoom where people could join remotely (no input on the meeting though)
 - **Open Parachute Program – Promontory PAC agreed worth looking into**
 - The Open Parachute program is a school-based mental health and well-being resource designed to help students develop resilience, emotional awareness and coping skills. The program uses age-appropriate videos featuring real youth sharing their experiences, followed by guided classroom discussions and activities. It covers topics such as anxiety, self-esteem, friendships, inclusion, conflict resolution and overall well-being.
 - The program is designed as a **preventative** approach to mental wellness, helping students build skills before challenges become crises.
 - Lessons are available for students from kindergarten through grade 12 and are intended to support healthy conversations about mental health in both school and home environments.
 - My understanding is you can do a free trial year. Stito:s got \$8,500 from Chilliwack Dogwood Monarch Lions Club towards a two year subscription to the program.
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(Community Outreach Report Continued)

PHECSA

- Fall Programs
 - Isaac Cornish is still teaching music lessons. They added 4 guitar sessions on Friday but still have a wait list.
 - New Aloha Fit Hawaiian dance class for ages 2-4, 4 week program
 - Still have Busy Bees, Primetimers, Pickleball, Yoga, Home Alone and Babysitting Course etc.
 - PRISM coming for 3 dates, 1 in each Oct, Nov, Dec
 - Little Bakers Session
 - Tween Night grades 4&5, Friday night 6:30 – 9pm starting November

7:51 – Hot Lunch Report (Karmen)

- Oct 16 will be first hot lunch
- Will open ordering up to Christmas Break

Teacher Requests

- None currently

7:52 – New Business (Lindsay)

- Discussion on Money to Spend
 - New mascot for the school (*see quote*).
 - Current mascot is old and not very kid friendly
 - Custom black panther with purple jersey (\$1500 approx.)
 - Fence Decoration Idea (*see quote*). Over summer saw schools in Calgary with put in cups.
 - PROMONTORY PANTHERS (\$702 USD)
 - STRONG LEARNERS KIND HEARTS (\$897 USD)
 - Strolling cat \$299 USD
- Fundraising Ideas
 - Coin wars – grades compete against grades to bring in the most money. Mario theme
 - Neeh doh Gift basket raffle, would end before Christmas. Start asking for donations/ purchasing items (use money from gaming grant).
- Track Meets – streamline jerseys, currently we have different jerseys and doesn't look cohesive
 - PAC will look into providing snacks/drinks for students at track meets
- Chilliwack Chiefs are helping at other schools, should we do this?
 - Suggested to have them come and help deliver hot lunch.
 - Bronwyn will connect and see if there is a date that works for the fall
- Terry Fox run will happen in April, September is very busy
- Allergies – Grade 5s will have option to be lunch monitors, they will be provided with an allergy list for the class they are volunteering in
- Parking lot issues: always an issue, bylaw won't come into the parking lot because it's private property, possibly hand out pamphlet on car windshields for those not following procedure, potentially hand out information to new K families because school drop off is different from gradual entry drop off

Next Meeting – Oct 20, 2026

Meeting Adjourned at 8:15
