



Minutes for Promontory Elementary School PAC

Location: Promontory Elementary School Library

Date: Oct 20, 2026 **Time:** 7 pm

Attendance: Lindsay Nelson (Chair), Halyna Burkin (Vice Chair), Shelley Burke (Acting Principal), Lisa Brine (Treasurer), Amy Bogard (Secretary), Karmen Sawracki (Hot Lunch), Lyndsay Penney (DPAC), Nancy Ferris (Acting Vice Principal), Ashley Durance, Kristy Pleasants, Kristina Bedia

7:00 – Meeting called to order by Lindsay

- Land acknowledgement
 - Amy motions to adopt the minutes of the Sept 2026 meeting as presented
 - o Second by Lisa
-

7:01 – Principal/Vice Principal's Report (Shelley)

- Welcome Vice Principal Nancy Ferris
- Administration next steps

School Highlights and Achievements

- Cross country and Soccer are well underway, and the students have represented Promontory with amazing Panther Pride.
- Field addition and fencing
 - o Improvements to come – new ball diamond, widening path, porta-potty moved to dog park,
 - o C-can moved by parking lot (there was extra pavement to use) Would like to get a wrap for the c-can. District will talk to neighbours about possible blocked windows. Will look at fencing to keep students out of the area around the c-can
 - Bleachers will go where c-can is currently located
 - o City may add fencing with accessibility path into the school along Stoneview
 - o Sled currently in the c-can is moved and stored at the district facility
- Classrooms have been working towards their learning goals; field trips are being planned, and parent-teacher meetings are this week
- Remembrance Day and Holiday concert planning have started.
- Parking lot safety and compliance collaboration is appreciated

Student Learning and Programs

- Foundation Skills Assessments are wrapping up for Grade 4's
- Support groups have been running in our Gathering Space
- Our Indigenous Education Assistant has been supporting students with games and activities during lunch
- Teachers will host their student-teacher conferences this week

Community and School Culture

- Halloween fun
- Looking at Spirit Days (Mrs. Schmeitenknop)
- Partnerships with community organizations (on-going). Always open to new ideas.

Facilities and Operations

- Building updates and maintenance (C- Can outside and City of Chilliwack installations).

Upcoming Dates and Events

- Early Dismissal October 22
 - Professional Development Day October 23
 - Remembrance Day Assembly November 10
 - Winter Performance December 9 & 10. Grades 1 – 3
 - Winter Break begins December 19
-

Kudos and Closing

- Thank you to the parents and volunteers for your ongoing support with our parking lot, treats, fundraising, hot lunch, etc

Other

- Request for a treat for grade 4 students that have completed FSAs. Admin will look into funding this treat.

7:16 – Treasurer’s Report (Lisa)

- Lindsay motions to use \$63.81 from Gaming Account Cash to Spend to buy vinyl to make a “Home of the Panthers” decal in the front entrance. Second by Kristina. All in favour
- Ashley motions to use \$170 from Gaming Account Cash to Spend to cover the cost of popsicles for students to celebrate the first month of school completed. Second by Amy. All in favour
- Gaming Account
 - o Yearly gaming grant was \$11980, \$300 less than budgeted but budget still looks good
 - o 4 cheques coming out next month
- General Account
 - o Good hot lunch profits coming in
 - o Cash from coupon books will be added
 - o Nothing coming out

7:22 – Fundraising Report (Lindsay for Bronwyn)

- We sold out of Coupon books. Started with 200 and needed to request 1 more. Profit of \$1500.49
- Mable’s Labels profit of \$103.67 (still ongoing)
- Art cards for kids should be done by Oct 29. Bronwyn will drop off on Oct 30.
- Purdy’s orders due Nov 29. Pick up on Dec 10
- Nov 23 Family photos, book through munch-a-lunch opening this week. Sessions are \$30 and PAC gets all the profit.

New Fundraisers

- Holliday Collection DFS Catalogue. Company out of Surrey. Can purchase wrapping paper, gifts, candles, etc. Orders and payments online, then shipped to school and sent home with families. Will run mid Nov to end Nov. 10 day turn around to get orders

7:27– Community Outreach Report (Lyndsey)**DPAC**

- No meeting due to election
- New school trustees have been elected

Stito:s PAC

- Meeting Oct 20 – Laura Knezetic attending and will report any relevant information

PHECSA

- Next meeting Nov 16 @ 7pm
- City and RCMP have been and will continue to discuss speed concerns in front of school due to petition that was online
 - o Possibly looking at speed bumps or signs to help control speed
- C-can will be moving. Foundations rotting and city wants area for bleachers
- Promontory Community Church will be handing out coffee and candy on Halloween from 5 – 7. All are welcome to stop by

7:31 – Hot Lunch Report (Karmen)

- Pizza brought in \$352
- Add ons (chips, cookies, juice boxes, etc) brought in \$413 ish (will know more based on costs and inventory left)
- Booster Juice next week

Teacher Requests

- None currently
-

7:32 – New Business (Halyna)

- Open Parachute – Facetime meeting
 - o Stitos attended aa seminar to receive 1 year free
 - o We are the 5th school in the district to inquire and sign up. We would get a 20% discount (reflected in the quote already) and other schools in the district would also get the discount
 - o Quote for 1 year or 2 years. Better to go with the 2 year option
 - o Lions club meets tomorrow regarding our request for them to donate the money to use the program
 - o Going with this program allows for a smooth transition for our students into Stitos (re language, program running etc as they already use it)
 - o Ashley motions that if we don't get the Lions Club grant to fund the purchase of Open Parachute that we use \$2000 from yearly tech and \$3278 from cash to spend to purchase the program. Second by Lindsay. All in favour
- Should we look into the community values coupon book instead of the small book we currently sell for fundraising
 - o It's something different than what a lot of other schools/sports teams/dance groups are doing.
 - o Will look into more information to see if it's worth it
- Fence decorations were too costly to ship so scrapping the idea
- New purple pop-up tent for sporting events
 - o Would help our group be seen. Easier for parents and students to find where we are located at events
 - o Got 2 quotes from companies (Custom Edge and Impact Canopy)
 - o We already have white tents in the c-can. Need to check the condition of them (would need to set them up to check)
 - o Could purchase vinyl to make a Promontory decal to make them school themed.
 - o Amy motions to use up to \$100 to purchase vinyl from the Gaming Account outdoor learning line to make decals. Second by Lindsay. All in favour
- New jerseys
 - o Have 30 currently, mostly on the smaller sizes
 - o Another 30 with upgraded look would be appreciated with the different sports running at the same time
 - o Got a few quotes each quick dry shirt with logo on front and panthers and a number on back would be \$25-\$35. Would need approximately \$1000
 - o Lindsay motions to use \$1000 from Gaming account cash to spend to purchase a new set of jerseys. Second by Ashley. All in favour
- Upcoming larger project ideas
 - o 6 mount stage lights would cost \$16,685
 - o Gross Motor mini gym furniture would be approximately \$7000
 - Trans mountain grant funds are not in our account yet. We can reapply for this grant in January (another \$5000). Could use this to purchase gym equipment.
 - Fundraising from Winter Performance Bake Sale will go towards this

Next Meeting – Nov 17, 2026

Meeting Adjourned at 7:57
